

Checklist

Section	Module	Considerations / Questions
Climate change and you	Climate change essentials	☐ How have you been impacted by climate change? ☐ How has your business and whānau been affected? ☐ Can you think of some examples where your community has collaborated to overcome a challenge? This could either be a disaster event or related to COVID-19. How did you work together to overcome this challenge? How could some of these learnings be applied when thinking about developing community resilience to climate events?
	Te ao Māori and climate change	☐ Have you considered some ways that te ao Māori can support your adaptation planning? ☐ Have you identified values that you want to include within your adaptation planning? ☐ Have you considered how you can engage with iwi/hapū through your adaptation planning?
Know your risks	Identifying your risks and opportunities	☐ Have you identified current or recent impacts to your business from climate change? ☐ Do you understand how each climate hazard is projected to change at a high-level? ☐ Have you identified climate-related risks and opportunities for your staff and customers? ☐ Have you identified climate-related risks and opportunities for your inputs and outputs? ☐ Have you identified climate-related risks and opportunities for your assets and infrastructure?
	Assessing your risks and opportunities	☐ Do you understand your attitude to risk? ☐ Have you identified your which climate hazards have the greatest impact to your business? ☐ Have you reviewed your risks and given each one a clear rating with justification? ☐ Have you started to identify ways that you can adapt your business to climate change?

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Plan, do, review	Developing your adaptation plan	Staff and customers ☐ Have you checked with your employees if their homes or travel routes are likely to be impacted by climate hazards? ☐ Have you considered the wellbeing and mental health of your employees and suppliers? ☐ Have you provided support or training to your employees on climate change and the impacts of climate hazards (i.e., extreme temperatures, precipitation)? ☐ Have you considered health and safety procedures for your employees who are at risk from climate hazards (i.e., extreme temperatures)? ☐ Have you got updated contact details for your staff, customers, and suppliers? Are you reviewing these every three to six months? ☐ Have you considered your legal obligations for the health and safety and working conditions within your workplace? Inputs and outputs ☐ Have you considered how climate change will impact your product or service? ☐ Have you considered the impacts of climate hazards to your supply chain, including your logistics between suppliers and customers? ☐ Have you reviewed your business plans to align your future with the projected changes in climate? Do you have scope to innovate products and services to enter new markets or gain a competitive advantage? ☐ Have you considered how you can integrate climate change action within existing processes (e.g., business continuity plan, risk registers, maintenance regimes) to reduce workload? Assets and infrastructure ☐ Have you identified the specific climate hazards that your assets and infrastructure are exposed to? ☐ Have you considered if your business is at risk of flooding by reviewing the Auckland Council Flood Viewer Maps? ☐ Have you planned for how your business can continue to run when an event occurs? ☐ Have you identified ways of making your assets and infrastructure more resilient to climate hazards (e.g., regularly cleaning gutters and drains)? ☐ Do you monitor how well your buildings and building services manage in extreme temperatures? ☐ Have you considered the financial implications of increased maintenance costs? ☐ Have you reviewed your insurance contracts to confirm the coverage of your assets and infrastructure to climate hazards? ☐ Have you considered the financial implications of increased maintenance costs? ☐ Have you reviewed your insurance contracts to confirm the coverage of your assets and infrastructure to climate hazards?
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